

Job Title: **Rack/Tank Operator**

Reports to: Shift Supervisor

Location: Belize City

General Purpose of Position:

The Rack/Tank Operator is responsible for assisting with truck loading and unloading at the fueling station, performing daily equipment and facility checks, monitoring fuel levels, and supporting basic inventory tasks. They ensure proper functioning of fueling equipment through routine maintenance and assist with testing and calibration of station machinery. The operator also plays a key role in maintaining safety standards by adhering to safety protocols during all operational tasks.

Key Responsibilities

- Assist with truck loading and unloading at the fueling station, following safety protocols and operating procedures based on a shift schedule.
- Perform daily checks on equipment and facilities before starting and after ending each shift, ensuring everything is in good working order.
- Help monitor product levels and assist with basic inventory tasks to track fuel supplies.
- Support routine maintenance tasks for fueling equipment, ensuring proper functioning of pumps and other machinery.
- Assist with basic testing and calibration of fuel station equipment.
- Participate in maintaining safety standards and ensure that all safety procedures are followed during loading, unloading, and equipment inspections.

Job Requirements

Knowledge:

- **Minimum Education:** High school diploma or equivalent required. Vocational or technical training is a plus.
- **Experience:** At least 3 years' experience in a similar role or in a customer service/retail setting within the petroleum industry is preferred but not required. This can be as a pump attendant at a local service station. On-the-job training will be provided.

Skills & Abilities:

- **Technical Skills:** Basic computer skills, including familiarity with MS Office (Excel, Word, and Outlook) are required.
- **Language Skills:** Must have a good working knowledge of English (reading, writing, speaking). Knowledge of additional languages, such as Spanish, is a plus but not required.
- **Shift Work:** Ability to work flexible shifts, including early mornings, evenings, weekends, and holidays as required.
- **Physical Requirements:** Must be able to perform manual tasks such as using hand tools, lifting of weights up to 20lbs, and climbing ladders or steps as needed. Comfort with heights is required.
- **Work Environment:** Ability to work in various weather conditions, including hot, cold, or rainy conditions.